

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

June 7<sup>th</sup>, 2016 Ridgebury Township Supervisors' Meeting Minutes

Supervisor Talada called the meeting to order at 7:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA. The meeting began with the township supervisors leading those present in the pledge of allegiance.

Announcement of recording: Township, Randy Rightmire

Board of Supervisors present: Raymond Bellows, Percy Talada, and Kevin Yaggie

### **Public Participation:**

Judy Walsh: Stated she had recently traveled on Dug Road and it looks wonderful. She also requested that the Board of Supervisors update the fee schedule to include a fee for returned checks.

David Baker: Requested an update on May Hill and Green Mountain Road resurfacing.

Scott Phillips: Stated that the roads are terrible and complained about the quality of the Road Crew's work.

Supervisor Yaggie motioned to accept the minutes from the May meeting, seconded by Supervisor Talada, unanimous vote, motion carried.

### **Financial Reports:**

Supervisor Yaggie motioned to ratify the funds used to pay bills and make purchases as listed on the check detail reports, seconded by Supervisor Talada, unanimous vote, motion carried.

Supervisor Talada motioned to accept the Treasurer's Report, as given, unanimous vote, motion carried.

### **Township Report(s) and Updates:**

Road Crew and Code Inspections reports reviewed.

Supervisor Talada motioned to approve Code Inspection report, seconded by Supervisor Yaggie, motion carried.

**Correspondence and Communications:** non

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### **Old Business:**

Supervisor Talada motioned to advertise for bid the DSA application for Dirt & Gravel Road Project on Vetter Road, seconded by Supervisor Bellows, motion carried.

### **New Business:**

Sub-division: Jayne- Supervisor Talada motioned to accept the Jayne sub-division, seconded by Supervisor Yaggie, motion carried.

Sub-division: Carpenter- Supervisor Talada motioned to accept the Carpenter sub-division, seconded by Supervisor Bellows, motion carried.

Elevation Certificate-Nigra-Certificate needs to be reviewed by the Floodplain Administrator.

Supervisor Talada adjourned the meeting.

Respectfully Submitted,

Tammi Talada

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

July 5<sup>th</sup>, 2016 Ridgebury Township Supervisors' Meeting Minutes

Supervisor Talada called the meeting to order at 7:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA. The meeting began with the township supervisors leading those present in the pledge of allegiance.

Announcement of recording: Township

Board of Supervisors present: Raymond Bellows, Percy Talada, and Kevin Yaggie

### **Public Participation:**

Clara Grubb: Expressed concern with the recent crime in the area and asked if the Township will be hiring a police officer. Extensive discussion about the options open to the Township.

David Baker: Requested an update on the Green Mountain and May Hill Road projects.

Scott Phillips: Questioned the recent road work completed on Stringham and Durkee Hill Roads. Mr. Phillips also questioned the Park Day Expenses listed on the Treasurer's Report.

Supervisor Yaggie motioned to accept the minutes from the June meeting, seconded by Supervisor Bellows, motion carried.

### **Opening of Bids:**

#### **Dirt & Gravel Road Project- Vetter Road DSA Delivery, Placement, and Compaction:**

A total of 3 bids were received:

Glenn O Hawbaker Inc.: \$79,375.00  
Bristol Excavating Inc.: \$49,900.00  
Insinger Excavating Inc.: \$44,850.00

Supervisor Talada motioned to accept Insinger Excavating Inc.'s bid with a price of \$44,850.00, seconded by Supervisor Bellows, unanimous vote, motion carried.

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### **Reclamation & Resurfacing Projects for Green Mountain and May Hill Road:**

A total of 3 bids were received:

E.J. Breneman L.P.: \$172,046.18  
Midland Asphalt Inc: \$173,807.62  
Vestal Asphalt Inc: \$144,743.27

Supervisor Talada motioned to accept Vestal Asphalt's bid with a price of \$144,743.27, seconded by Supervisor Bellows, unanimous vote, motion carried.

### **Financial Reports:**

Supervisor Yaggie motioned to ratify the funds used to pay bills and make purchases as listed on the check detail reports, seconded by Supervisor Talada, unanimous vote, motion carried.

Supervisor Talada motioned to accept the Treasurer's Report, as given, seconded by Supervisor Bellows, unanimous vote, motion carried.

### **Township Report(s) and Updates:**

Road Crew and Code Inspections reports reviewed.

Supervisor Talada motioned to approve Code Inspection report, seconded by Supervisor Bellows, motion carried.

### **Correspondence and Communications:**

Bradford County Conservation District: Dirt and Gravel Road Program Rankings for 2016. Wilcox Road ranked 7<sup>th</sup> overall and is expected to be the project road for 2017. The two sites that were submitted for Ranch Road ranked 26<sup>th</sup> and 36<sup>th</sup> overall.

**Old Business:** none

---

**Phone:** ( 570 ) 596-2731  
**E-Mail:** [rbury@npacc.net](mailto:rbury@npacc.net)

**Fax:** ( 570 ) 596-7731  
**Web-Site:** <http://www.ridgeburytownship.org>

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### **New Business:**

Supervisor Talada motioned to advertise for bid 500 ton of cinders and 250 ton of antiskid, seconded by Supervisor Bellows, unanimous vote, motion carried.

Supervisor Talada motioned to approve Resolution 2016-02, Fee Schedule, seconded by Supervisor Bellows, unanimous vote, motion carried.

Supervisor Talada motioned to advertise for bid 5,000 ton either/or 2RC or DSA, seconded by Supervisor Bellows, unanimous vote, motion carried.

Supervisor Talada adjourned the meeting but stated an Executive Session would be held to discuss litigation with the solicitor.

Respectfully Submitted,

Tammi Talada

# Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

## August 2<sup>nd</sup>, 2016 Ridgebury Township Supervisors' Meeting Minutes

Supervisor Talada called the meeting to order at 7:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA. The meeting began with the township supervisors leading those present in the pledge of allegiance.

Announcement of recording: Randy Rightmire stated he might record.

Board of Supervisors present: Raymond Bellows and Percy Talada  
Absent: Kevin Yaggie

### **Opening of Bids:**

**5,000 ton 2RC or DSA:** A total of 2 bids were received.

Bristol Excavating Inc.: 2RC - \$12.45/ ton, tail-gated \$11.47, stock-piled  
DSA- \$14.92/ ton, tail-gated \$13.94, stock-piled

Insinger Excavating Inc.: 2RC- \$11.25/ ton, tail-gated \$10.80/ ton, stock-piled  
DSA-\$11.25/ ton, tail-gated \$10.80/ ton, stock-piled

Supervisor Talada motioned to accept the bid from Insinger Excavating Inc., contingent on them being able to begin delivery within 7 business days, for 5,000 ton of DSA at a price of \$11.25/ ton, tail-gated, seconded by Supervisor Bellows, motion carried.

**500 ton Type 1A cinders:** A total of 3 bids were received.

B Matthews: \$21.25/ ton  
Andrulonis Enterprises LLC: \$23.99/ yard  
Phoenix Waste Services LLC: \$35.00/ ton

**250 ton AS2 or AS4 Antiskid:**

Andrulonis Enterprises LLC: \$22.00/ ton

Supervisor Talada motioned to reject the bid from B Matthews due to lack of information regarding the description of material, seconded by Supervisor Bellows, motion carried.

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

Supervisor Talada motioned to accept the bid from Andrulonis Enterprises LLC for 500 ton of Type 1A cinders at a price of \$23.99/ yard and 250 ton of AS2 or AS4 Antiskid at a price of \$22.00/ ton, seconded by Supervisor Bellows, motion carried.

### **Public Participation:**

Jason Johnson: Wanted to let everyone know that the water chlorination system at the Fire Hall needs to be updated due to new DEP regulations. They are unsure at this point what the cost will be and may request assistance from the Township. They are currently working with an engineer, as required, and will keep the Township updated.

David Baker: Asked Solicitor Thompson if he had received photos of his property. He also questioned who is taking care of the Bentley Creek Cemetery at this time. Several residents replied that Bill Woodward is overseeing it.

Scott Phillips: Questioned if the road crew will be doing more grading this year.

Supervisor Talada motioned to accept the minutes from the July meeting, seconded by Supervisor Bellows, motion carried. An extensive discussion took place regarding the Park Account.

### **Financial Reports:**

Treasurer's Report not available.

### **Township Report(s) and Updates:**

Road Crew and Code Inspections reports reviewed.

Fire Dept. Report: Jason Johnson stated that the Fire Company is looking into hiring a grant writer to try and secure more grant money.

Supervisor Talada motioned to approve Code Inspection report, seconded by Supervisor Bellows, motion carried.

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### **Correspondence and Communications:**

NBIS Bridge Inspection Contract: Supervisor Talada motioned to approve Resolution 2016-03, renewing the “Umbrella Contract” for local bridge inspections, seconded by Supervisor Bellows, motion carried

Gas Well Notification was reviewed for Crandall Well Pad.

### **Old Business:**

Green Mountain and May Hill Rd update: Reclamation of both roads will start on August 15<sup>th</sup>, followed by the Resurfacing a few weeks later.

### **New Business:**

Supervisor Talada motioned to advertise for bid a new contract for the purchase of diesel fuel and unleaded gasoline, seconded by Supervisor Bellows, motion carried.

### **Park Committee:**

Resignation letter for Gary Wood was read. Supervisor Talada motioned to accept Gary Wood’s resignation as Park Committee Chairman, seconded by Supervisor Bellows, motion carried. Supervisor Talada thanked Gary Wood for his service on the Park Committee.

Supervisor Talada motioned to appoint Kathy Jo Minnick as Park Committee Chairperson, seconded by Supervisor Bellows, motion carried.

Supervisor Bellows motioned to take the Park Committee Checking Account out of the Township General Fund and give it to the Park Committee to manage, seconded by Supervisor Talada, motion carried.

Kathy Jo Minnick made a statement that the Park Committee had not requested that the Township pay for the Fireworks and that they had planned on paying for them out of the Park Fund.

Supervisor Bellows motioned to donate \$50 to the RVFC, seconded by Supervisor Talada, motion carried.

Supervisor Talada adjourned the meeting.

Respectfully Submitted,  
Tammi Talada



## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

August 22<sup>nd</sup>, 2016 Ridgebury Township Supervisors' Special Meeting Minutes

Supervisor Talada called the meeting to order at 6:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA.

Board of Supervisors present: Raymond Bellows, Percy Talada, and Kevin Yaggie

**Public Participation: none**

**New Business:**

Supervisor Talada motioned to advertise for bid the DSA purchase and placement for Dirt & Gravel Road Project on Decker Road, seconded by Supervisor Yaggie, unanimous vote, motion carried.

Supervisor Talada adjourned the meeting.

Respectfully Submitted,

Tammi Talada

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

September 6<sup>th</sup>, 2016 Ridgebury Township Supervisors' Meeting Minutes

Supervisor Talada called the meeting to order at 7:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA. The meeting began with the township supervisors leading those present in the pledge of allegiance.

Announcement of recording: Township

Board of Supervisors present: Percy Talada and Kevin Yaggie  
Absent: Raymond Bellows

### **Opening of Bids:**

#### **Purchase and Placement of 2,175 ton DSA for Dirt & Gravel Road Project on Decker Rd:**

A total of 3 bids were received.

Insinger Excavating Inc: \$17.24/ ton- Total price \$37,497.00  
Bristol Excavating Inc. : \$19.49/ ton- Total price \$42,390.75  
John F & John P Wenzel Contractors Inc.: \$34.00/ ton-Total Price \$73,950.00

Supervisor Yaggie motioned to accept the bid from Bristol Excavating Inc, due to the failure of the low bidder to complete last year's D&G Road Project, seconded by Supervisor Talada, motion carried.

#### **A one year contract for delivery of ultra low sulfur diesel fuel and 86 Oct NL gasoline:**

A total of 2 bids were received.

WOC Energy: Diesel fuel- \$1.56 Gasoline- \$1.52  
Welles Mill Co Inc: Diesel Fuel-\$1.70 Gasoline-\$1.62

Supervisor Yaggie motioned to accept the bid from WOC Energy, seconded by Supervisor Talada, motion carried.

### **Public Participation:**

Clara Grubb: Asked for an update on the request of hiring a policeman. Solicitor Thompson is checking into this.

---

**Phone:** ( 570 ) 596-2731  
**E-Mail:** [rbury@npacc.net](mailto:rbury@npacc.net)

**Fax:** ( 570 ) 596-7731  
**Web-Site:** <http://www.ridgeburytownship.org>

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

Bill Bowman: Question in regards to a block on local television stations for satellite customers. The secretary will check with Solicitor Thompson to see if he has any more information on this.

Scott Phillips: Questioned if Green Mountain and May Hill Road will be re-graded and rolled because they are rough. Discussion about the contract between Ridgebury Township and Vestal Asphalt for these two roads.

David Baker: Questioned if the supervisors had received photos of his property in regards to litigation.

Supervisor Yaggie motioned to accept the minutes from the August meetings, seconded by Supervisor Talada, motion carried.

### **Financial Reports:**

Supervisor Yaggie motioned to ratify the funds used to pay bills and make purchases as listed on the check detail reports, seconded by Supervisor Talada, motion carried.

Supervisor Talada motioned to accept the Treasurer's Report, as presented, seconded by Supervisor Yaggie, motion carried.

### **Township Report(s) and Updates:**

Ordinance Enforcement, Road Crew report and Code Inspections were reviewed.

Supervisor Talada motioned to authorize Ordinance Enforcement Officer Mike Rinebold to file paperwork in regards to illegal burning on the Berwick Turnpike so that the Fire Company can be reimbursed, seconded by Supervisor Yaggie, motion carried.

Supervisor Talada motioned to approve the Code Inspection report, seconded by Supervisor Yaggie, motion carried.

### **Correspondence and Communications:**

Liquid Fuels Audit-Attestation Engagement Letter- The Township is compliant with all requirements.

### **Old Business:**

Reclamation and Resurfacing Project update: Green Mountain and May Hill Road have both been reclaimed. Due to the roughness of both roads the secretary will check with Greg Dibble to see if the roads should be re-graded.

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

Dirt & Gravel Road Project- Vetter Road- Due to the failure of the lowest bidder to complete this project on time the supervisors will request a contract extension from the Bradford County Conservation District.

Supervisor Yaggie motioned to award the Dirt & Gravel Road Project on Vetter Road to the second lowest bidder, Bristol Excavating Inc., seconded by Supervisor Talada, motion carried.

Supervisor Yaggie motioned to accept Resolution 2016-04, to acknowledge the creation of the Ridgebury Township Park Committee and ratify the transfer of Park funds to the Park Committee, seconded by Supervisor Talada, motion carried.

### **New Business:**

Supervisor Yaggie motioned to advertise Fall Clean-up to be held on October 8<sup>th</sup> from 7am-12 noon, seconded by Supervisor Talada, motion carried.

Supervisor Talada motioned to advertise to hold Fall Road Inspection on September 12<sup>th</sup> and 14<sup>th</sup> at 4pm, seconded by Supervisor Yaggie, motion carried.

Supervisor Talada motioned to hold Ridgebury Township Halloween Trick or Treat on October 31<sup>st</sup> from 6-8pm, seconded by Supervisor Yaggie, motion carried.

Supervisor Talada motioned to advertise and hold 2017 Budget meetings on October 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup> at 6pm, seconded by Supervisor Yaggie, motion carried.

Supervisor Talada adjourned the meeting.

Respectfully Submitted,

Tammi Talada

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### October 4<sup>th</sup>, 2016 Ridgebury Township Supervisors' Meeting Minutes

Supervisor Talada called the meeting to order at 7:00pm. The meeting was held at the Ridgebury Township Municipal Building, located at 13278 Berwick Turnpike, Gillett, PA. The meeting began with the township supervisors leading those present in the pledge of allegiance.

Announcement of recording: Township

Board of Supervisors present: Raymond Bellows, Kevin Yaggie, and Percy Talada

#### **Public Participation:**

Heidi Baker: Question about pending litigation.

Clara Grubb: Question about having Rumsey Road re-worked to get rid of washboard. Mrs. Grubb also questioned if there was any more information on the police officer situation.

Scott Phillips: Questioned the water damage to the roads.

Bill Bowman: Question about local tv channels for satellite customers.

Supervisor Bellows motioned to accept the minutes from the September meeting, seconded by Supervisor Yaggie, motion carried.

#### **Financial Reports:**

Supervisor Yaggie motioned to ratify the funds used to pay bills and make purchases as listed on the check detail reports, seconded by Supervisor Talada, motion carried.

Supervisor Talada motioned to accept the Treasurer's Report, as given, seconded by Supervisor Bellows, motion carried.

#### **Township Report(s) and Updates:**

Road Crew report and Code Inspection report were discussed.

Supervisor Yaggie motioned to approve the Code Inspection Report, seconded by Supervisor Bellows, motion carried.

## Ridgebury Township Office



13278 Berwick Turnpike  
Gillett, PA 16925

---

### **Correspondence and Communications:**

Bradford County Auditor: Recent audit conducted on Tax Collector for tax year 2015 shows records in good order.

PennDOT- Liquid Fuels Estimated Allocation for 2017 is \$223,740.82.

Young Lungs at Play: Proposed Resolution for Park banning electronic cigarettes

### **Old Business:**

Police Officer: Discussion about the costs associated with hiring a police officer. The supervisors have requested that the township solicitor draft a letter to the State Police requesting a more visible presence in Ridgebury, as well as offering the vacant office in the Municipal Building to set up a satellite office.

Fall Road Inspection results: Report was available to review

### **New Business:**

Supervisor Yaggie motioned to suspend the Occupational and Per Capita Taxes for 2017, seconded by Supervisor Talada, unanimous vote, motion carried.

Supervisor Yaggie motioned to accept Resolution 2016-05, suspending 2017 Occupational and Per Capita Taxes, seconded by Supervisor Talada, unanimous vote, motion carried.

Supervisor Yaggie motioned to accept Resolution 2016-06, update to Western Bradford County COG bylaws, seconded by Supervisor Talada, unanimous vote, motion carried.

Date Reminders: Fall Clean-up will be held on October 8<sup>th</sup> from 7am- 12 noon.

Budget Meetings will be held on October 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup> from 6-8pm.

Ridgebury Township Trick or Treat will be held on October 31<sup>st</sup> from 6-8pm.

Solicitor Thompson arrived at this time. Supervisor Talada adjourned the meeting but stated that an Executive Session would be held immediately to discuss litigation.

Respectfully Submitted,

Tammi Talada